



**Heritage Kenora**  
**~ Minutes ~**

September 17, 2013 - 9:30 am  
Lake of the Woods Museum

**Present:** Tim Davidson, David Nelson, Lisa Moncrief, Jim Clarke, Charlotte Caron, Pam Bryson, Barb Manson, Tara Rickaby, Lori Nelson.

**Regrets:** Gloria Alcock , Jeff Port, Rory McMillan, Nancy Tulloch.

**1 Call to Order**

The meeting was called to order at 9:45 am.

**2 Declaration of Pecuniary Interest**

None declared.

**3 Minutes from the August 22, 2013 Meeting**

*Motion: Moved by Lisa Moncrief, seconded by Jim Clarke to accept the minutes of the August 22, 2013 meeting as presented. Carried.*

**4 Business Arising from Minutes**

Tim Davidson, Nancy Tulloch, Barb Manson and Lori Nelson will be attending the Heritage Planning workshop in Thunder Bay on Oct. 7-8. Transportation is being provided by Nancy through the Ministry of Tourism, Culture and Recreation. Accommodation and meal costs will be covered under the Heritage Kenora budget. Expense reports will be completed and submitted to either Tara Rickaby or Lori Nelson.

**5 CIP Applications**

None at this time.

**6 Designation of the Memorial Park**

Lori Nelson distributed the research document for Memorial Park and provided definitions for the cultural heritage values of historical/associative, design/physical, and contextual. Together as a group the values were discussed and determined for this particular property. Lisa Moncrief and Lori Nelson will draft the final Statement of Cultural Heritage Values. David Nelson will produce a site plan to accompany the report that will go to Council. All will be submitted with the following recommendation for

designation to Tara Rickaby prior to October 1st for inclusion on the agenda of the Property and Planning meeting of October 8, 2013. Lisa Moncrief, on behalf of Heritage Kenora, will make a presentation to Council regarding the designation at the meeting.

*Motion: Moved by Lisa Moncrief, seconded by Jim Clarke that Heritage Kenora recommend to Kenora City Council the heritage designation of Memorial Park. Carried.*

**7 Designation of Mink Bay Wetlands**

The work on the cultural heritage values for the Mink Bay Wetlands designation will be done at the October meeting. Barb Manson will distribute the research document to all committee members for their reading prior to that meeting.

**8 Other Business**

Lisa Moncrief raised the question as to the protocol involved when there is an application for a building permit, etc. for a property which is on the Municipal Registry or that is designated. While Tim Davidson and Lori Nelson are on the circulation list for planning applications, no one on Heritage Kenora is made aware of the applications for building permits and/or demolition permits. Lisa's concern is that if properties are not red-flagged then such permits might be issued and work done on properties without the knowledge of Council or Heritage Kenora. Charlotte Caron will speak to the Chief Building Inspector for more information.

**9 Next Meeting**

Thursday, October 24, 2013 at 9:30 am at the Lake of the Woods Museum.

**10 Adjournment**

Moved by Jim Clarke that the meeting be adjourned at 10:40 pm.

Thanks to Jim Clarke for his presentation on his explorations and findings at the Cameron Bay site.